



Australian
Rural Leadership
Foundation

ADDENDUM NO 1

Invitation to Supply

Provision of experiential learning for participants of the Australian Rural Leadership Program in 2023

Date of Issue: 27 May 2022

Invitation to Supply Reference No. 001/ARLP30

Addendum 1

The following modifications to the Invitation to Supply for the provision of experiential learning for participants of the Australian Rural Leadership Program (ARLP) as issued 11 May 2022 are hereby incorporated into the Invitation to Supply and should be fully considered in the preparation of Offers to Supply. These changes are outlined below according to the part of the Invitation to Supply in which they appear and are effective immediately.

The opportunity

1. Contract period

While the Invitation to Supply refers to the design and delivery of the experiential learning component of the ARLP Course 30 in 2023, the successful supplier will be offered a three-year contract incorporating three ARLP programs (commencing with ARLP Course 30) for the delivery of these services. This agreement will be reviewed after the completion of Course 30 and then annually after each subsequent program.

2. ARLP format

As noted in the Invitation to Supply Introduction, the opportunity is to provide service delivery in partnership with the ARLF team in the first session of the ARLP program. The ARLF utilises experiential learning methodology in all four sessions of the program. Additional information about the ARLP sessions including the integration of the first session into the broader program may be requested from the Contact Officer or discussed with the Director, Learning by consultation. Experiential methodology can be employed in multiple settings, and it is important that the design elements reflect this consideration of how location and landscape can enhance learning opportunities.

Part A – The Invitation

1. Lodgement Details

Submission of Offers to Supply was originally required via completion of an online form on the ARLF website. Please note, the method of lodging Offers has now been revised to submission by emailing proposals, addressing the Invitation to Supply objectives through the Offer to Supply document, with associated attachments to the Contact Officer via email kristyf@rural-leaders.org.au by the original closing time for submissions 11.59pm 31 July 2022. Approximate word counts/pages have been noted in sections of the Offer to Supply template requiring written responses as a guide.

Part B – Participation Conditions

1. 'Provision of information and evidence of capabilities across the following areas will all be considered in the decision to select the successful supplier'

is now revised to read:

'Provision of information and evidence of experience and capabilities across the following areas will all be considered in the decision to select the successful supplier'

2. Compliance and Capability

- Evidence of facilitators' experience and competence in the delivery of leadership development programs through experiential learning in outdoor settings.

- 'Accreditation - provider of outdoor education or other leadership or training accreditation'
is now revised to read:
Accreditation – provider of outdoor education or other training accreditation for adults – using experiential methodology
- 'Group leaders to have a minimum of Cert 4 or equivalent (experience documented in logbook or CV) in Outdoor Recreation or Outdoor Leadership and all team members to have a minimum of 3-5 years field experience, Leaders Wilderness First Aid qualification, and if swimming activities are involved, bronze medallion qualification'
is now revised to read:
'Highly desirable for group leaders to have a minimum of Cert 4 in Outdoor Recreation or Outdoor Leadership or equivalent experience documented in logbook or CV. All team members to have a minimum of 3-5 years field experience in adult education and desirable to hold one or all of - Leaders Wilderness First Aid qualification, and if swimming activities are involved, bronze medallion qualification'